

# CRIMPLESHAM PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council, convened on  
Wednesday, 18<sup>th</sup> January 2023 in the Crimplesham Village Hall. Commenced at 7.15pm with  
Councillor David Lane in the chair.

## Present:

Cllr David Lane  
Cllr James Lane  
Cllr Mark Sawatzki  
Cllr Jeff Carter  
Cllr Barry Satur  
Cllr Gary Dodds  
Clerk – Mike Inder

## Apologies:

Cllr Kevin Cornwell

## In Attendance:

Cllr Mike Howland (Borough Councillor)  
Public present: Nil.

- 1/23 **Introduction and apologies for absence:** Cllr Lane opened the meeting and welcomed those present. He reminded all that for the benefit of all that when speaking it was directed to the chair and that volume and speed of talking was louder and slower. He announced that former clerk, Sarah Thorpe, had passed away since the last meeting and that he represented the PC at her funeral, which was very well attended. Council observed a moment of reflection in the memory of Sarah.
- 2/23 **Declarations of Interest:** Cllr J Lane declared an interest in 6/23. d. All cllrs were provided a waiver by the Proper Officer to participate and vote in the budget and precept setting at 6/23. e.
- 3/23 **Reports from County/Borough Cllrs and Norfolk Constabulary:** Cllr Howland had provided his routine reports that had been disseminated. He provided additional reports on the QE Hospital and the planning application for a multi-storey carpark on the site. He also announced that the BC was providing £200 grants towards communities wishing to mark the King's Coronation, closing date 21 Feb.
- 4/23 **Public Forum:** none present.
- 5/23 **Minutes of the Meeting held on 16 Nov 2022:** The draft minutes, having been circulated with the agenda were proposed by Cllr Sawatzki, seconded by Cllr Carter, and agreed as an accurate reflection of the meeting and duly signed by the chairman.
- 6/23 **Finance matters**
- a. **Approval of Monthly Expenditure:** The payments at Annex A were reviewed, the payments were approved.
  - b. **Review of Reconciled Cashbook:** The Clerk advised that he had reconciled the cashbook to the end of Dec, a copy of the reconciliation summary is at Annex B. Cllr D Lane conducted the reconciliation sample checks and countersigned the summary record.  
The Clerk had received notice from Drax, the energy supplier for the streetlights stating that the current fixed term contract was ending in January 23 and that they would not be offering a competitive rate as the business was too small for them and encouraged the PC to switch suppliers. The clerk reported that finding an alternate supplier for unmetered supply was unsuccessful and that he was recommended by a colleague at Litcham PC to contact a broker, they had achieved the best possible deal available through Great Annual Savings Group, Spectrum 7, Spectrum Business Park, Seaham, Co Durham SR7 7TT [www.greatannualsavings.com](http://www.greatannualsavings.com). A quote was provided in Nov and circulated with an updated rate provided on 17 January. Although the quoted rate is in excess of £80 per month compared to the ending contract rate of £26 pm it is the best available and considerably better than remaining with Drax on a variable tariff which would be

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in excess of £340 p.m. (such is the determination of Drax to discourage the PC's business). Other options such as solar and timers to switch off supply during the small hours were discussed for further research. Cllr Dodds proposed that the broker offer was accepted, seconded by Cllr Sawatzki and carried.

- c. The PC received a grant request from the PCC for £900 towards the grounds maintenance of the churchyard. Cllr Dodds proposed payment, seconded by Cllr Satur and carried.
- d. The budget for 2023/24 had been drafted and circulated by the RFO in Nov with an update in Dec. The increase in precept required to £11,643, was attributable mainly to the increased streetlighting energy costs, staff and grounds maintenance. However, with an increase in the tax-base the band D rate equates to an annual reduction of £2.64. The budget and precept were proposed by Cllr Carter, seconded by Cllr J. Lane and carried.

## 7/23 **Planning Matters**

### a. **New applications:**

- i. [NCC FUL/2022/0059](#) Frimstone Ltd, Crimbleham Quarry, Main Road, Crimbleham, PE33 9EB: Non-compliance with conditions 1 and 9 of planning permission ref. C/2/2018/2013 to allow continued restoration operation until 30 April 2024.: Mick George Ltd.
- ii. [NCC FUL/2022/0060](#): Frimstone Ltd, Crimbleham Quarry, Main Road, Crimbleham, PE33 9EB: Non-compliance with conditions 1 and 7 of planning permission ref. C/2/2018/2012 to allow continued restoration operation until 30 April 2024.: Mick George Ltd  
Council discussed the extension of working hours with concerns regarding the conflict with peak traffic. However, on further research post meeting the extension was applied in a 2018 variation application that was supported by the PC. It was queried if the weighbridge would be removed, the plans in the application for restoration show a complete return to nature by Apr 2024. The concerns resolved the PC supports this as there is no real alternative but with a condition that the weighbridge is relocated to the other site as soon as practicable and use of the site due for restoration for ongoing operational business is ceased.

### b. **Application decisions since the last meeting:**

- i. None.

## 8/23 **Health and Safety Issues:**

### a. **Updates and actions from previous meeting:**

- i. Quarry debris update – the amount of debris carried onto the highway is still deemed excessive. The clerk was asked to write to the site management to request improved measures to clean tyres before entering the highway.
- ii. VAS – Cllr Lane reported that the 30mph sign near Forge cottage was not operating. The clerk has checked, and it is a PC asset so he will seek investigation and repair. It was commented that it was first noticed as not working following the completion of the flood relief scheme in Summer 2022. The clerk will request Highways carry out initial investigation and then contact Westcotec if necessary.
- iii. Playing Field notice board delamination of the backing board. Cllr Cornwall not available to report.
- iv. A1122 layby post – reported as knocked over, reported as not re-instated. Clerk to report again.

### b. **Reports of new issues:**

- i. The A1122 layby is flooding across half of its width during heavy rainfall. Clerk to report.
- ii. BT Manhole cover on A1122 between New Road and Bexwell roundabout is damaged, clerk to report.
- iii. UPP cables have been left dangling in bunches on posts. Clerk to contact UPP liaison to request tidy up.
- iv. The fly-tipping on Willow Heath Rd reported at last meeting was marked for removal but it was noted that it was a few weeks rather than the few days that it normally takes. No further action.

## 9/23 **Correspondence:** The clerk summarised the following correspondence received since the last meeting:

- a. A former resident who used to run the pop-up pub in the VH had contacted the clerk to ask for account details to transfer remaining funds of c£600 from the project for use in the village as the PC see's fit. PC to consider and the clerk will notify amount received when it is paid in.

## 10/23 **Parish Matters:**

- a. Village sign refurbishment is ongoing with work suspended until Spring.
- b. Playing Field Charity Trust and management. The clerk had notified trustees that the amendments to the Oct 21 resolution to satisfy the CC issues with clause 1,2 and 11 had been completed and reviewed by CAN advisor. The draft resolution has been sent to the CC case worker to seek

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approval prior to proceeding to make the new resolution at a public meeting in the same way as the Oct 21 resolution. This was rejected by the CC caseworker and an alternate acceptable solution suggested. The clerk has made further amendments to follow that advice and Cllr D Lane signed the amended resolution for submission by the clerk to the CC.

- c. To review Playing Field matters:
  - i. The clerk had a site meeting to obtain a quote from Holly's Landscaping to add the northern boundary hedge row to the contract for cutting annually. A quote of £350 for initial clearance and £150 p.a. for annual cut of the fence line was offered as extension to the current grounds maintenance contract. Cllr Sawatzki proposed that the quote was acceptable, seconded by Cllr Dodds and carried. In addition, there are a few tyres and possible other rubbish in the overgrowth behind the garage, which will be pulled out for the PC to dispose of. It was noted that there are a large and 2 small tree stumps that are protruding a few inches above the ground that could represent a tri hazard, a quote of £250 for grinding them out was provided. Council decided to review the situation before proceeding with that quote.
- d. Village Hall – Cllr Dodds reported that there are significant issues with the banking mandate and review of the account by a Barclays audit team. The Hall Insurance is due in January but currently they are unable to authorise payment. The clerk has experienced this issue with Barclays in the past and provided advice on how they might progress to resolve the issue.
- e. To review Traffic issues:
  - i. Report on SAM2 data. The latest data has not been received as the Fincham team have recommenced operation and the rotation sequence is to be re-established.
  - ii. The Fincham PC Chairman, who is their SAM2 coordinator, notified Crimbleham PC that the Fincham PC were suspending operating the sign in Fincham for 6 months. The sign will be operated in Crimbleham continuously until further notice. The Fincham Chairman has offered to continue downloading and resetting the sign when notified that it is being moved and to forward data in the normal manner. He highlighted that to do that a dedicated laptop would be required and suggested a new basic laptop purchased and owned on a 50-50 shared basis by the 2 councils. Crimbleham Cllrs agreed to that proposition provided that the laptop was of a low budget standard, solely used for SAM2 operation and that the arrangements were acceptable to the Fincham PC and Cllr Delderfield. Clerk reported that this has been completed and the £199 was paid by the Fincham Chairman and he has been reimbursed by Crimbleham PC, Fincham PC paid their 50% contribution of the net VAT cost.

**11/23 To consider Internal Council matters:**

- a. None.

**12/23 Agenda Items for the Next Meeting:** None.

**13/23 Date, and Time of the Next Meeting:** Wednesday 15 Mar 2023 commencing at **7.15pm**.

The Chairman thanked those present for their contributions and closed the meeting at 8.37pm

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Date .....

Prepared by  
Mike Inder, Clerk & RFO

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## Annex A

## Payments for Approval

DATE	PAYEE NAME	DETAILS	REF NO	CHEQUE NO / BACS	GROSS AMOUNT
28-Nov-22	Hollys Landscapes	Grounds Maintenance Annual Charge	35	100912	1,517.15
06-Dec-22	Drax	Streetlighting Electricity IN1106570273/4	36	DD	25.70
06-Dec-22	John Delderfield (Fincham PC S	Currys Laptop 545409	37	100913	199.00
28-Dec-22	M Inder (Clerk)	Salary Dec	38	SO	243.82
18-Dec-22	HMRC	Mth 9	39	SO	58.40
05-Jan-23	Drax	Streetlighting Electricity IN1106642159/60	40	DD	26.56
28-Jan-23	M Inder (Clerk)	Salary Jan	41	SO	243.82
18-Jan-23	HMRC	Mth 10	42	SO	58.40
18-Jan-23	Crimplesham PCC	Churchyard Maintenance donation	43	100914	900.00
18-Jan-23	P Bishop	Mole Catching Service (Balance payment)	44	100915	20.00

## Annex B

## Crimplesham Parish Council Summary Reconciliation

Cash in Hand at				<b>01-Apr-22</b>	
Community Account				£ 5,291.20	
Business Premium Account				£ 3,045.62	
Less Unpresented Payments				£ 107.64	
				<b>£ 8,229.18</b>	
Add	Receipts			£ 10,813.82	
Subtract	Payments			£ 5,743.35	
<b>A</b>	Cash in Hand at	30-Dec-22		<b>£ 13,299.65</b>	
Cash in Hand per Bank Statement dated				<b>30-Dec-22</b>	
Cash				£ -	
Community Account				£ 11,993.87	
Business Premium Account				£ 3,048.49	
				<b>£ 15,042.36</b>	
<b>Less Unpresented Payments</b>					
28-Nov-22	Hollys Landscap	Grounds Maintenance Annual Charge	35	100912	1,517.15
06-Dec-22	John Delderfield	Currys Laptop 545409	37	100913	199.00
05-Jan-23	Drax	Streetlighting Electricity IN1106642159	40	DD	26.56
1,742.71					
<b>Add Unpresented Receipts</b>					
£ 0.00					
<b>B</b>	Adjusted Bank Balance			<b>£13,299.65</b>	
Error A - B				<b>£0.00</b>	

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