

CRIMPLESHAM PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council, convened on Wednesday, 20th Jul 2022 in the Crimplesham Village Hall. Commenced at 7.30pm with Councillor David Lane in the chair.

Present:

Cllr David Lane
 Cllr James Lane
 Cllr Kevin Cornwell (Joined during item 48.a.)
 Cllr Mark Sawatzki
 Cllr Barry Satur
 Cllr Gary Dodds (Joined during item 49 post SNAP meeting)
 Clerk – Mike Inder

Apologies:

Cllr Jeff Carter
 Cllr Mike Howland (Borough Councillor)

In Attendance:

Public present: Nil

- 41/22 **Introduction and apologies for absence:** Cllr David Lane opened the meeting and asked for notice of apologies for absence; apologies received as above were accepted.
- 42/22 **Declarations of Interest:** None.
- 43/22 **Reports from County/Borough Cllrs and Norfolk Constabulary:** Cllr Howland had provided his routine reports that have been disseminated.
- 44/22 **Public Forum:** No public present.
- 45/22 **Minutes of the Meeting held on 18 May 2022:** The draft minutes, having been circulated with the agenda were proposed by Cllr Satur, seconded by Cllr J Lane, and agreed as an accurate reflection of the meeting and duly signed by the chairman.
- 46/22 **Finance matters**
- a. **Approval of Monthly Expenditure:** The payments at Annex A were reviewed, the payments were approved.
 - b. **Review of Reconciled Cashbook:** The Clerk advised that he had reconciled the cashbook to the end of June, a copy of the reconciliation summary is at Annex B. Cllr D Lane carried out the reconciliation sample checks and countersigned the summary record.
- 47/22 **Planning Matters**
- a. **New applications:**
 - i. [22/00850/F](#) | Removal of Condition 4 attached to Planning Permission 14/01131/F: Change of use of redundant farm buildings to Veterinary Surgery, including ancillary staff accommodation | Home Farm Veterinary Clinic Downham Road Crimplesham King's Lynn Norfolk PE33 9DU. Comment Supporting with conditions to address road safety concerns submitted 29 Jun 22 ratified.
 - b. **Application decisions since the last meeting were reviewed:**
 - i. 22/00218/F | The proposals involve removing two rear painted brick extensions, reordering internal layout and external window/ door locations, extending the south elevation of the property and re-locating the front entrance. Conversion of attic space, including one new roof light and a dormer on rear elevation. Repair/ renew external render. | Stow Barn Stow Barn Road Crimplesham King's Lynn Norfolk PE33 9DT. Permitted – PC Supported, no further comment.

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48/22 **Health and Safety Issues:**a. **Updates and actions from previous meeting:**

- i. Stow Barn Rd loose stones in the road causing hazard. A check was carried out by Cllr Sawatzki on 20th July, he took photos that showed the problem was worse, with areas road edge damaged (marked for repair) and excessive loose stones dragged from the field entrances along the road. This is a hazard, particularly for cyclists. The clerk was asked to inform Highways of the issue and to ask them to contact Albanwise (Farm owners responsible for debris dragged onto the highway) to clear the debris and to keep it clear routinely.
- ii. Verge damage was reported near the entrance to Springfield Close, a deep tyre track that could present a trip hazard in the dark. It was reported to the NCC for repair and was assessed by Highways to be scheduled. Rut no longer apparent.
- iii. Excess chippings on the paths on both sides of Main Road from the Jehovah Witnesses' building to the Church. Reported to Highways by the clerk. The clerk reported that he had met with the Highways Technician responsible for the area and this would be addressed, additionally, it was reported that the path on both sides of the road is scheduled to be top dressed with a new permeable coating.
- iv. The stretch of verge that had been stripped between the village gates and the quarry entrance, some 20m long and 1m wide was carried out by Highways to improve road surface water drainage.
- v. Market Lane Dog control and fouling, having written to the dog owners concerned there has been some improvement, but the terrier is still seen frequently loose on Market Lane and can be reportedly aggressive toward other dogs with their owners. There is no further assistance or advice the PC can provide other than for incidents of concern to be reported to the Borough Council (fouling) or Police (dog control).

b. **Reports of new issues:**

- i. Report of inadequate Road Closure signage and through traffic attempting to pass. This has also led to drivers removing the barriers, which has been reported to the Police and they have visited the site but state it is a matter for highways to manage the road closure effectively. In addition, and of serious concern, 3 cllrs recounted having seen cars driving from the Downham Market direction enter the right turn lane on the A1122 and having spotted the only road closed and diversion signage on the island decided to re-enter the left lane of A1122 towards Stradsett, narrowly avoiding an accident with traffic flow. This has been reported to Highways by the clerk 3 times, the Highways engineer agreed completely with the assessment that the signage is not adequate and has spoken with the relevant bodies to address this with no action taken by the contractor. The Police have also been made aware of this issue during the reporting of the barrier removal and have apparently not acted or been similarly ignored. Cllrs asked the clerk to have one more attempt through the Highways Engineer and if it is not resolved in 48 hours the matter should be referred to the HSE.

49/22 **Correspondence:** The clerk summarised the following correspondence received since the last meeting:

- a. Notice of publication – updated Borough Council of King's Lynn and West Norfolk Local Plan Review Sustainability Appraisal documents. No further comments.
- b. Email from B. Cllr Sampson re Induction of new Vicar for Ouse Valley Benefice. Cllr J Lane represented the PC.
- c. Report of suspicious person moving road works barriers. Police contacted the clerk, and the person is known to the Police and has been advised to desist.
- d. Cambridge Maths School: Consultation. No further comment.
- e. OTN Update: Responses to National Grid's East Anglia Green consultation - June 2022. No further comment.

50/22 **Parish Matters:**

- a. Village sign refurbishment is ongoing.
- b. Playing Field Charity Trust and management. The clerk has contacted the Charity Commission and it appears the updated governance document update request has been closed before the process was completed, the CC will contact the case manager to resolve.
- c. To receive update on Highways Flood relief plan for Main Road. Works in progress.
- d. To review Playing Field matters:
 - i. Cllr Dodds reported that following a discussion with clerk they have created a Google survey form and signposted it on the village FB group. Cllr Dodds will distribute hard copy to those known not to access the electronic media. This survey will inform decision making for the next step.

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- e. To review Traffic issues:
 - i. Report on SAM2 data. No data due to the road closure.
 - ii. Community Speed Watch report. No activity since the last meeting, the coordinator asked the clerk to put a calling notice out for more volunteers in the next newsletter.

51/22 **To consider Internal Council matters:**

- a. The clerk circulated the Borough Council report on Members' Allowances along with a summary of the pros and cons of cllrs claiming the allowance including attracting and recognising the commitment, incidental expenses and efforts of cllrs, providing a more professional status of Cllrs in the community, precept cost, administration workload and personal tax basis, disparity of eligibility for co-opted cllrs. Cllrs considered the matter and collectively agreed that they expected no financial reward when volunteering to become a cllr and that the cons far outweighed the positive aspects. The clerk highlighted that it remains an individual decision for each cllr but that any cllr intending to claim it in future would have to notify the RFO (clerk) prior to budget setting as it will need to be added to the precept request and could not be paid until funds had been secured and budget lines adjusted.

52/22 **Agenda Items for the Next Meeting:** Cllr Sawatzki asked if the overgrown vegetation adjacent to the repaired boundary fence can be tended, the clerk was asked to obtain a quote for the additional work from the ground's maintenance contractor.

53/22 **Date, and Time of the Next Meeting:** Wednesday 21st Sep 2022 commencing at **7.30pm**.

The Chairman thanked those present for their contributions and closed the meeting at 8.40pm

Chairman

Date

Prepared by
Mike Inder, Clerk & RFO

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Annex A

Payments for Approval

DATE	PAYEE NAME	DETAILS	REF NO	CHEQUE NO / BACS	GROSS AMOUNT
16-May-22	Drax	Streetlighting Electricity IN1106059586/7	12	DD	25.70
18-Jun-22	HMRC	PAYE mth 3	13	SO	54.00
28-Jun-22	M Inder (Clerk)	Salary Jun	14	SO	226.49
30-Jun-22	Drax	Streetlighting Electricity IN1106149095/6	15	DD	26.56
07-Jul-22	P Bishop	Mole Catching Service	16	100908	55.00
07-Jul-22	Community Action Norfolk	Silver Membership	17	100909	50.00
07-Jul-22	Drax	Streetlighting Electricity IN1106179031/2	18	DD	25.70
18-Jul-22	HMRC	PAYE mth 4	19	SO	54.00
28-Jul-22	M Inder (Clerk)	Salary Jul	20	SO	226.49

743.94

Annex B

Crimplesham Parish Council Summary Reconciliation

Cash in Hand at				01-Apr-22	
Community Account				£ 5,291.20	
Business Premium Account				£ 3,045.62	
Less Unpresented Payments				£ 107.64	
				£ 8,229.18	
Add	Receipts			£ 10,688.27	
Subtract	Payments			£ 1,956.28	
A	Cash in Hand at	30-Jun-22			£ 16,961.17
Cash in Hand per Bank Statement dated				30-Jun-22	
Cash				£ -	
Community Account				£ 14,107.58	
Business Premium Account				£ 3,045.85	
				£ 17,153.43	
Less Unpresented Payments					
12-May-22	John Cross	Internal Audit Fee	11	100907	35.00
30-Jun-22	Drax	Streetlighting Electricity IN1106149095	15	DD	26.56
7/722	P Bishop	Mole Catching Service	16	100908	55.00
07-Jul-22	Community Action Norfolk	Silver Membership	17	100909	50.00
07-Jul-22	Drax	Streetlighting Electricity IN1106179031	18	DD	25.70
					192.26
Add Unpresented Receipts					
					£ 0.00
B	Adjusted Bank Balance			£16,961.17	
Error A - B					£0.00

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