
Crimplesham Parish Council

Minutes of the meeting of Crimplesham Parish Council, Thursday 9th May 2024, 18.55pm

Committee Members: Cllr Satur (Chair) Cllr Dodds (Vice-Chair) Cllr Carter, Cllr Ashman, Cllr Dowell

Those Present: Cllr Dodds, Cllr Dowell, Cllr Ashman, BCllr Devulapalli, M Hilton Clerk

Public: none

Apologies: Cllr Carter, Cllr Satur, CCllr Long

MINUTES

Cllr Dodds Chaired the meeting.

1. **Election of Chair for the coming year and sign the Declaration of Acceptance of Office:** Cllr Satur was voted in as Chair. He will sign his Declaration of Office Form at a later date.
2. **Election of Vice Chair and sign the Declaration of Acceptance of Office:** Cllr Dodds was voted in as Vice-Chair and signed his Declaration of Office Form
3. **To consider and approve apologies for absence:** these were approved.
4. **To declare any conflicts and pecuniary interests on any items on this month's agenda:** Cllr Dodds declared an interest in Village Hall matters, as his wife is a trustee.
5. **To approve the minutes from the last meeting:** these were approved and signed by the Chair.
6. **Public Forum (fifteen minutes only):** no members of the public present
7. **To receive an update of the Action Log:**
 - Benches: The old benches are currently being renovated. Once completed this will be sited at the bus stop. The bus stop bench will then be restored and put at the playing field.
 - Speed signs for the village: The police were not keen on signs being put up around the village.
8. **To discuss any general correspondence:** none received.
9. **Reports from individual Councillors, Council groups and Clerk**
 - i. **To consider any new planning applications and ratify consultation responses between meetings:** Planning Application Consultation 24/00476/F. Proposed industrial unit to provide covered storage for existing trailers incorporating new landscaping and enlargement of existing vehicular access at SJC Trailers Ltd 6 New Road Crimplesham KINGS LYNN Norfolk PE33 9FH. *Crimplesham Parish Council supports this application.*
 - ii. **To discuss the painting of the playing field building:** the date has been set to start the work Saturday 22nd June, all parishioners help will be gratefully received.
 - iii. **To discuss Biodiversity within the village:** Cllr Ashman held a meeting in the church, eleven people attended. Alan Creasey gave a talk on the geology of the area. He also said he has 14 acres of land which is going to be rewilded.
Suggestions made were... (please note nothing has yet been decided upon)
 - To walk round the village with the maintenance team to discuss areas which could be left to rewild.
 - It was noted the church has healthy habitats within the grounds.
 - It was noted Albanwise have planted hedges and trees.
 - Maybe have some wild planting outside the village
 - Install bug hotels
 - Contact the Woodland Trust for some trees and hedges.
 - Rewild a strip on the Playing Field
 - Plant the tyres with bee friendly plants at the Playing Field

Clerk to the Council; Melanie Hilton Mobile; 07368 420237 Email; crimpleshamparishcouncilpc@gmail.com

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- Map the ponds in the villages
- Promote less pesticide and herbicide usage
- Hold a village picnic, have plant swap on the day and discuss further ideas.

- iv. **To discuss installing a footpath on the main road from Crimplesham to link up to path near the industrial site: Cllr Carter.** The trod/path would be from Vets1 to Dorplan, the Clerk will ask for a quote from Highways. Cllr Dodds will approach Lidl and the Borough Council to see if they have any funds for the project.

10. To consider and agree the Responsibility Matrix: this was agreed

11. To update the Assets Register: this was approved

Cllr Ashman is going to contact Fincham Clerk regarding maintenance of the SAM2 Camera.

12. To consider and receive reports on Health and Safety issues: none reported.

13. Finance matters

- i. To note and approve monthly expenditure. This was noted.

Payments for April 2024 Authorisation

Payee	Goods/Services	VAT	TOTAL	DD/EP electronic payment /direct debit	Supplier/Service
Melanie Hilton expenses	10.00	0.00	10.00	EP	working from home allowance
Melanie Hilton	464.83	0.00	464.83	EP	30.5 Hours
HMRC	116.20	0.00	116.20	EP	Month 1
Robin Goreham	40.00	0.00	40.00	EP	Internal Audit 23-24
Limetree	55.55	0.00	55.55	EP	Spring Newsletter printing
BCKLWN	156.02	0.00	156.02	EP	Fortnightly bin collection 2024/25
SSE	64.84	6.37	71.21	DD	Street light energy
Cozens	75.00	15.00	90.00	SO	Street Light Maintenance
TOTAL	982.44	21.37	1,003.81		

- ii. To note income and expenditure balances reconciled from the previous month: this was noted.
- iii. To note the Quarterly Progress Against Budget: this was noted
- iv. To note the Internal Auditor report: this was noted. The Clerk was thanked for her hard work.
- v. To approve **Section 1 of the Annual Governance and Accountability Return 2023/24 – the Annual Governance Statement** (part of the external audit document): this was approved and signed by the Chair.
- vi. To approve **Section 2 of the Annual Governance and Accountability Return 2023/24 – the Accounting Statements**: this was approved and signed by the Chair

14. To propose agenda items for the next meeting. Please let the Clerk know at least a week before the next meeting.

15. To confirm the date and time for the next meeting of the Parish Council – 18th July 2024 at 6.45pm.

16. Close: the meeting closed at 19.35pm

Signed by the Chair **Date**